

THE INITIAL SESSIONS:

Session ONE: When Meeting With An INDIVIDUAL

INTRODUCTIONS	 GET TO KNOW EACH OTHER; SET TONE OF VULNERABILITY Share a brief personal testimony focusing on how God's Word and the Spirit's power have changed you. Encourage disciple to share their life story. Listen for key or challenging events/relationship past or present trials for future lists. 	CTOMinistries.org/Tools
GATHER DATA	 GATHER IMPORTANT DETAILS FROM THEIR LIFE STORY Ask <i>Initial Questions</i> from <i>Gathering Data</i>. Evaluate their relationship with God. Identify key person(s) to forgive. 	Helping a Disciple Gathering Data
Give Hope	 GIVE HOPE IN GOD'S POWER TO BRING CHANGE Affirm your confidence in God, His Word and power to change disciple. Affirm that God has provided solutions for sin. Affirm that God is sovereign. Remember to be a godly role-model. Discuss 4 Approaches to a Problem/Facing Emotional Pain diagrams. Ask which approach best typifies them? Give hope. 	Helping a Disciple Giving Hope
Set Direction	 DISCUSS FOCUS AND APPROACH TO ASSIGNMENTS Discuss the priority of homework, accountability and have consistent devotional time. May recommend using CTO studies as devotional materials. Direct disciple to read all Scripture verses that are in parentheses in the studies; discuss that the Scripture is a primary source for change (Heb. 4:12). Direct disciple to highlight impactful statements; to mark areas of question or disagreement with a "?" Instruct that priority should be given to the practical assignments and "lists" since they will be the focus in following sessions. 	Helping a Disciple Assigning Homework
HOMEWORK for next session	LIST: FORGIVENESS LIST ON PERSON #1 (ways Person #1 [usually spouse] has sinned against and/or hurt you) • Prepare a written list from personal experiences/memories first. • Then use <i>Forgiveness Checklist</i> as a memory jogger to add to the list.	Checklists: Forgiveness Checklist (for disciple)
Main CTO Study:	DS3 - Part 1: Classic Manual Introduction: The Story of the Gospel A. God's Plan of Salvation A: Understanding the Call to Obedience A. God's Plan of Salvation Who's In Charge: Introduction #1: Attributes of God A. God's Plan of Salvation	
Memorize: Meditate:	Rom. 15:13 or other verse related to Hope Mark 11:25	Key Verses: Verses on Hope

Session TWO: When Meeting With An INDIVIDUAL Helping a Disciple... SPEND ONLY 5 TO 10 MINUTES IN REVIEW OF STUDIES. Forgive "What did God teach you this week?" REVIEW • "What impacted you from Who's in Charge?" HOMEWORK • "What principle/Scripture impressed you from the CTO study?" "Recite memory verse on hope." GO THROUGH FORGIVENESS LIST TOGETHER Checklists: Expanding a Have disciple read their Forgiveness List. EXPAND Forgiveness List • Expand list by asking questions and writing down additions for their (for disciple) **FORGIVENESS** list. Remember to be thorough and specific using biblical terminology LIST #1 rather than euphemisms. (i.e. adultery vs. affair) NOTE: This may take the entire session. If so, stop here. Only assign Who's in Charge, Study #2 and pick up here next time. The speed at which you progress may fluctuate with each situation; follow the lead of the Holy Spirit in setting the pace. TEACH SECTIONS I-IV OF FORGIVING OTHERS, CTO. Key Questions: Why do you forgive? • Have disciple participate by reading out loud key biblical references. When do you forgive? **TEACH KEY** Whom do you forgive? Discuss application by asking key guestions. **PRINCIPLES ON** How do you forgive? • Explain briefly the importance of forgiving one another in God's plan What is God's response FORGIVENESS for reconciliation. (See Reconciling Relationships, CTO) to your choice? • Discuss impact of not forgiving from Positional and Fellowship Relationship diagram. HAVE DISCIPLE PRAY OUT LOUD THROUGH FORGIVENESS LIST **PRAY TO** "Will you forgive me for... • Pray though each item, "I forgive (Person #1) for **FORGIVE** You may encounter resistance but don't back down. • Have disciple tear up their forgiveness list when finished. **Renewing Your Mind** DISCUSS THE IMPORTANCE OF ACTING ON THE COMMITMENT **EXPLAIN TO FORGIVE** RENEWING • Review the 3-Fold Commitment they have made and the importance Your Mind of acting on their commitment to forgive. • Explain the Renewing Your Mind Outline (Rom. 12:2). Use when tempted to dwell on sins after forgiving, worrying, etc. LIST: CONFESSION LIST #1 Checklists: (ways YOU have sinned against and/or hurt Person #1) HOMEWORK Confession Checklist • Prepare a written list from personal experiences/memories first (for disciple) for next session • Then use Confession Checklist as a memory jogger to add to the list Main CTO Study: Part 1: B: Forgiving Others (finish) C: Renewing Your Mind Additional Study: Who's In Charge: #2: God's Sovereignty in Salvation 3-Fold Commitment and Renewing Your Mind Outline Memorize: Practice: Renewing your mind, and forgiving others. Be prepared to share examples of each.

Session THREE: When Meeting With An INDIVIDUAL

	SPEND ONLY 5 TO 10 MINUTES IN REVIEW OF STUDIES.	Helping a Disciple
Review Homework	 "What did God teach you this week?" "What impacted you from <i>Who's in Charge</i>?" "What principle/Scripture impressed you from the CTO study?" "Recite <i>3-Fold Commitment</i> or <i>Renewing your Mind Outline</i> Share example of when they practiced renewing their mind 	Confess Sin
EXPAND CONFESSION LIST #1	 GO THROUGH CONFESSION LIST TOGETHER Have disciple read their Confession List. Expand list by asking questions and writing down additions for their list. Also utilize the Root Cause of Sin diagram and the Pride and Rebellion Checklist in Understanding Pride and Rebellion, CTO. Reminder: Be thorough and specific using biblical terminology rather than euphemisms. 	Checklists/Expanding a Confession List
	TEACH KEY SECTIONS OF CONFESSING SIN, CTO.	
TEACH KEY PRINCIPLES ON CONFESSING SIN	 Have disciple read out loud Section 1: Confessing Sin. Explain: Sections II - IV. Read and discuss verses: "Before confessing yours sins." 	
PRAY TO	HAVE DISCIPLE PRAY THROUGH THEIR CONFESSION LIST	
CONFESS	 Have disciple pray through their list out loud in front of you. Keep list to use in next session to prepare their <i>Reconciliation List</i>. 	
TEACH KEY Principles On God's Forgiveness	 Read and discuss verses; "After confessing your sins." Teach key points from Sections VI-VIII. Discuss <i>The Focus Factor</i> Diagram included in this study. If time does not allow, assign the above as homework. Revisit these sections and diagram in the future if your disciple struggles with guilt 	The Focus Factor
HOMEWORK for next session	LIST: OTHER PEOPLE YOU NEED TO FORGIVE Make a list of other people you need to forgive or with whom you need to be reconciled.	
Main CTO Study:	Part 1: D: Confessing Sin (finish) E: Reconciling Relationships	
Additional Study:	<u>Who's In Charge</u> : #3: God's Purpose for Suffering	
Memorize:	1-2-3-4-5 (Get a Grip) Outline – Review previous memory work.	
Practice:	Renewing your mind, forgiving others, and the <i>1-2-3-4-5 (Get a Grip) Outline</i> . Be prepared to share examples of each.	
Reminder:	Bring completed Confession List to next session.	

Session FOUR: When Meeting With An INDIVIDUAL SPEND ONLY 5 TO 10 MINUTES IN REVIEW OF STUDIES. Helping a Disciple... Reconcile "What did God teach you this week?" REVIEW • "What do the Who's in Charge studies impact your views of God and Homework suffering?" "What principle/Scripture impressed you from the CTO study?" • "Give examples of opportunities you had to renew your mind, forgive someone or apply the 3-Fold Commitment this week." • "Recite any memory verses, the 1-2-3-4-5 Memory Outline and the Renewing Your Mind Outline." PREPARE RECONCILIATION LIST FROM CONFESSION LIST To address fears see: **PREPARE TO** CTO Part Two: Condense key items from their Confession List to create their **RECONCILE WITH** B. Releasing Fears, Reconciliation List. Steps to Releasing - If spouse, most items will carry over to Reconciliation List. PERSON #1 Fears to God" - For the rest, combine, categorize and synthesize items to shorten list. • Have disciple tear up Confession List when done. • Remind disciple that God does not keep a record of sin. • Review principles from Reconciling Relationships, CTO. • Address specific fears and claim God's promises. • Role play possible scenarios they may encounter. Checklists/ LIST: FORGIVENESS LIST ON PERSON #2 Forgiveness Checklist HOMEWORK (ways **Person #2** has sinned against and/or hurt you) for next session · Prepare a written list from personal experiences/memories first. • Then use Forgiveness Checklist as a memory jogger to add to the list. Main CTO Study: Part 1: E: Reconciling Relationships (review before seeking forgiveness) F: Admonishing Others Additional Study: Who's In Charge: #4: God's Sovereignty in Adversity Meet with Person #1 to reconcile by seeking forgiveness for the ways you Application: have sinned against them. Verse to deal with fear, if fearful Memorize: Begin memorizing all verses related to 1-2-3-4-5 (Get a Grip) Outline and Memorize: Renewing Your Mind Outline (see below) Grab Hold: Eph. 1:11 Continue to practice forgiving, confessing sin, renewing your mind and the Practice: 1-2-3-4-5 (Get a Grip) Outline. Reaffirm the importance of memorizing these important scriptures. These verses are key to a

SUGGESTED MEMORY VERSES Reaffirm the importance of memorizing these important scriptures. These verses are key to a transformed life and are the heart of the CTO discipleship tools as they are understood and applied to the practice of biblical forgiveness, confession and reconciliation. It is important to have these memorized by the end of the formal meeting times.

<u>1-2-3-4-5 (Get a Grip) Outline</u>	Renewing Your Mind	Rom. 12:2
Grab Hold – Eph. 1:11	Catch - 2 Cor. 10:5	1 Cor 10:13
Thank – 1 Thess. 5:18; Eph. 5:20	Confess - 1 John 1:9	
Forgive – Mark 11:25	Claim – Phil. 4:13	
Ask – John 14:15	Force – Phil. 4:8-9	
	Repeat – Gal. 6:9	

Session FIVE: When Meeting With An INDIVIDUAL

Review Homework	 SPEND ONLY 5 TO 10 MINUTES IN REVIEW OF STUDIES. "What did God teach you this week?" "How are you applying the truths taught in <i>Who's in Charge?</i>" "What principle/Scripture impressed you from the CTO study?" Ask about the outcome of their reconciliation meeting with person #1. Have disciple recite memory verses. 	Helping a Disciple Forgive
EXPAND Forgiveness List #2	 GO THROUGH FORGIVENESS LIST TOGETHER Have disciple read their Forgiveness List for person #2. Expand list: Ask questions and write down additions for their list. Reminder: Be thorough and specific, using biblical terminology rather than euphemisms. (i.e. adultery vs. affair) 	Checklists/Expanding a Forgiveness List
REVIEW PRINCIPLES ON FORGIVENESS	 REVIEW SECTIONS I-IV OF FORGIVING OTHERS, CTO. Have disciple read out loud key biblical references. (Mark 11:25; Eph. 4:30-32; Col. 3:12-14) Discuss application by asking key questions. Review 3-Fold Commitment 	Key Questions: Why do you forgive? When do you forgive? Whom do you forgive? How do you forgive? What is God's response to your choice?
Pray to Forgive	 HAVE DISCIPLE PRAY OUT LOUD THROUGH FORGIVENESS LIST Remind disciple how God has honored their obedience so far. Have disciple pray out loud through their forgiveness list. Have disciple tear up list when finished. 	
HOMEWORK for next session	LISTS: CONFESSION LIST #2 (ways YOU have sinned against and/or hurt Person #2) • Prepare a written list from personal experiences/memories first • Then use <i>Confession Checklist</i> as a memory jogger to add to the list	Checklists/ Confession Checklist (for disciple)
Main CTO Study: Additional Study:	DS3 - Part 1: Classic Manual G: Communicating Biblically G: Pride and Rebellion Who's In Charge: #5: God's Ultimate Control	
Memorize: Practice:	<u>Thank</u> : Eph. 5:20 Renewing your mind, and forgiving others. Be prepared to share examples of each.	

Session SIX: When Meeting With An INDIVIDUAL

		Helping a Disciple
Review Homework	 SPEND ONLY 5 TO 10 MINUTES IN REVIEW OF STUDIES. "What did God teach you this week?" "How are you applying the concepts form <i>Who's in Charge</i> in regard to the trials you are facing?" "What principle/scripture impressed you from the CTO study?" "Recite memory verses and outlines." 	Confess
EXPAND CONFESSION LIST #2	 GO THROUGH CONFESSION LIST TOGETHER ON PERSON #2 Have disciple read their <i>Confession List</i>. Expand list: Ask questions and write down additions for their list. Also utilize the "Root Cause of Sin" diagram and the "Pride and Rebellion Checklist" <i>in Understanding Pride and Rebellion, CTO</i>. Reminder: Be thorough and specific using biblical terminology rather than euphemisms. 	Checklists: Expanding a Confession List
PRAY TO CONFESS	 HAVE DISCIPLE PRAY THROUGH THEIR CONFESSION LIST Have disciple select a few verses to read out loud from "Before confessing yours sins". Have disciple pray through their list out loud in front of you. Read verses from "After confessing your sins." Review <i>The Focus Factor</i> diagram. 	
PREPARE TO RECONCILE	 If time, use <i>Confession List</i> to prepare their <i>Reconciliation List</i>. Have disciple tear up <i>Confession List</i>. 	
HOMEWORK for next session	 LIST: FORGIVENESS LIST ON PERSON #3 (ways Person #3 has sinned against and/or hurt you) Prepare a written list from personal experiences/memories first. Then use Forgiveness Checklist as a memory jogger to add to the list. 	Checklists: Forgiveness Checklist (for disciple)
Main CTO Study:	DS3 - Part 1:Classic ManualH: Expressing Biblical LoveH: Understanding God's Grace and Love	
Additional Study:	<u>Who's In Charge:</u> #6: God's Sovereignty and Man's Responsibility #7: Man's Mind vs. God's Mind	
Memorize:	Forgive: Mark 11:25	
Practice:	Renewing your mind, forgiving others, and the <i>1-2-3-4-5 (Get a Grip) Outline</i> . Be prepared to share examples of each.	
Application:	Meet with Person #2 to seek forgiveness and reconcile. Use reconciliation list as a guide for asking forgiveness for ways you have sinned against Person #2 .	



DIRECTION FOR FUTURE SESSIONS

Focus of Sessions	 AS YOUR DISCIPLE PROCEEDS THROUGH THE CTO LESSONS, THE FOCUS OF YOUR SESSION TIME SHOULD BE DEVOTED TO: gathering data. expanding lists. praying to forgive others and to confess sin. preparing reconciliation lists. releasing fears. preparing for admonishments. discussing sinful control strategies and how to forsake them. confessing specific categories of sin, if appropriate to his situation. For example: sexual sins, rebellion against authority, his mind opposing God's mind, etc relinquishing rights in prayer from Studies 5 & 6 of When Rights are Wrong. using specific studies as a means to develop lists for confession of sin in relation to the truths revealed in these studies. For example: If your disciple struggles with trying to build self- esteem, you might use the Self-Esteem vs. God-Esteem study and accompanying diagrams to develop a confession list. holding the disciple responsible for daily application of God's truths in life's difficult circumstances. 	CTOMinistries.org/ Tools/Resources
SPECIFICS TO PRACTICE	 ASSIGN FREQUENT REMINDERS TO: renew his mind. use the 1-2-3-4-5 (Get a Grip) Outline. thank God in all circumstances. remember God's sovereign control and apply that knowledge in trial. use specific Bible verses to renew his mind in trial and temptation. 	
Prepare To Admonish	 GIVE FREQUENT REMINDERS TO BIBLICALLY ADMONISH A SPOUSE, CHILD OR OTHERS, IF APPROPRIATE. Review key principles from Admonishing Others, CTO. Choose a person(s) in the disciple's life that needs to be admonished. Be sure disciple has forgiven the person who is to be admonishment. Prepare disciple to admonish by dealing with fears biblically and by role-playing, if necessary. 	<u>CTO Part One:</u> Admonishing Others
Address Fears	 HAVE DISCIPLE READ RELEASING FEARS IN THE NORMAL PROGRESSION OF STUDIES. Note: In most cases, even if a disciple is not fearful, this lesson should be read after the disciple has completed the <i>Who's in Charge?</i> studies. It is important that he completes the <i>Understanding Pride and Rebellion</i> study since pride and demand to control one's world produce fear. In order to understand how to deal biblically with his fears, he needs to understand what motivates him to fear. He also needs to understand how God is in control of his world. Have disciple compile a list of fears Using the format described in <i>Steps to Releasing Fears</i> to confess fears and commit those fears to the Lord. Encourage disciple to deal with ongoing and/or future fears this way. 	

	IT IS IMPORTANT FOR YOUR DISCIPLE TO KEEP A CLEAN SLATE WITH GOD AND OTHERS	CTOMinistries.org/ Tools/Resources
Continue To Deal With Relationships Biblically	 Always have disciple work through forgiving their parents, even if he says he has already forgiven or he says the relationships with them are all right. Have disciple include on his <i>Forgiveness List</i>, the sinful control strategies which he has adopted, that may have been role-modeled by his parents. For instance, his list might include: "I forgive my mother for: -being a people-pleaser in relationship to my dad." -avoiding conflict at all costs." -suppressing and ignoring painful realities in her life, rather than turning to God and dealing with them biblically." -influencing me through her role-modeling, to be a controller of circumstances, to avoid conflict, to be a people-pleaser" Deal with all key relationships from the past and present, in like manner: children, in-laws, all ex-spouses and anyone who has significantly impacted his life in a negative way, even though he claims to have forgiven the person. The latter may include: boyfriend, girlfriend, relative, a molester or rapist, teacher, employer, etc. 	
Address Control Issues	 ASSIGN THE CONTROLLERS STUDIES Have disciple read Understanding Controllers. This explains that all sinful attempts to control are rooted in unbelief, pride and fear that result in self-protective strategies. Ask him next to read the study which most characterizes his life when he is not under the control of the Holy Spirit and God's Word, Controller of People or Controller of Circumstances. He should have already highlighted a Comparison and Contrast chart as he has been preparing his previous confession lists. If one type is not predominant, he can begin with either study. Assign the use of the Daily Log to record sinful patterns of control, such as loss of temper, withdrawal, excessive behaviors. He should also record what triggered the sinful behavior If appropriate or needed, you might lead your disciple through confession of Patterns in Decision Making or The Self-Life after he has highlighted what characterizes his life. 	Helping Controllers